IFTA/IRP Audit Workshop Marriott North Ft. Lauderdale, FL

	February 24, 2014	
1:00 – 5:00 p.m.	Workshop Registration and Assistance	Assembly Foyer
5:00 – 7:00 p.m.	Planning and Preparation Meeting • Final review of materials and technology requirement • Dry-Run of presentations	Intercoastal Room s
	February 25	
6:30 – 8:00 a.m.	Breakfast	Foyer
7:00 – 8:30 a.m.	Hot 'n Cold Beverages (Provided)	Assembly Foyer
7:00 a.m. – 5:00 p.m.	Workshop Registration and Assistance	Assembly Foyer
8:00 a.m.	Workshop Commences	Grand Cypress D
8:00 – 9:45 a.m.	Official Opening • Welcome • Housekeeping • Ice Breaker Jeff Hood (IN), IFTA Audit Committee Chair Drake Israel (IL), IRP Audit Committee Chair Marc Walker (NB) and Stacey Hammock (WY)	
9:45 – 10:15 a.m.	Networking Break	Assembly Foyer
10:15 a.m. – 12:00 p.m.	Concurrent Breakouts (Presenters will be moving from room to room) • Auditing 101 and 301 Ms. Hammock, Bob Gattinella (CT), Diana Kay (FL), and Anthony M • Managing for Compliance • Peer Review Citations • Guide to preparing for Peer Reviews Betsy McCabe (NV), Ken Carey (IRP, Inc.) Chester Cook (GA) and E	Atlantic Gulf
12:00 – 1:00 p.m.	Lunch (Provided)	Royal Palm Room

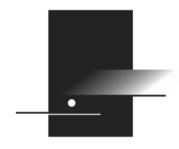


	February 25	
1:00 p.m.	Concurrent Breakouts Resume	
1:00 – 2:30 p.m.	I-CAWG Discussion	Cypress Salon BC
	Dave Nicholson (OK), Renee Kyser (AL) and Gary Bennion (Con-Wo	ay)
	Excel Audit Workpapers	Atlantic Gulf
	Mr. Walker and Maxime Dubuc (QC)	
2:30 – 3:00 p.m.	Networking Break Sponsored by Celtic	Assembly Foyer
3:00 p.m.	General Session Resumes	Grand Cypress D
3:00 – 4:30 p.m.	Implementation of Ballot 371 and Other Ballots	
	Mr. Hood and Mr. Nicholson	
	Presentation Previews	
	Mr. Nicholson and Mr. Madsen	
4:30 – 8:00 p.m.	I-CAWG Meeting	Grand Cypress D
	February 26	
6:30 – 8:30 a.m.	Breakfast	Foyer
7:00 – 8:30 a.m.	Hot 'n Cold Beverages (Provided)	Assembly Foyer
7:00 a.m. – 5:00 p.m.	Workshop Registration and Assistance	Assembly Foyer
8:00 – 9:30 a.m.	Concurrent Breakouts	
	Preaudit	Cypress Salon BC
	Jimmy Topkins (AL), Mike Buccola (IL) and Helen Varcoe (MT)	
	Initial Conference	Grand Cypress D
	Kristie Zanis (NH), Don Williams (ID) and Bob Weber (CT)	
9:30 – 10:00 a.m.	Networking Break	Assembly Foyer
10:00 a.m. – 12:00 p.m.	Concurrent Breakouts	
	Internal ControlsTesting and documentation	Cypress Salon BC
	Michele Deering Volz (CA), Mr. Walker and Mark Howshar (WY)	
	Sampling Techniques and Methodologies	Grand Cypress D
	Mr. Madsen, Dawn Lietz (NV) and Robert Schwab (MO)	

	February 26	
12:00 – 1:00 p.m.	Lunch (Provided)	Royal Palm Room
1:00 – 3:30 p.m.	Concurrent Breakouts	
	Auditing Distance	Cypress Salon BC
	Ms. Deering Volz, Ms. Dubuc and Carl Robinson (Vusion)	
	Auditing Fuel	Grand Cypress D
	Mr. Cook, Ms. Kay and Mr. Gattinella	
3:30 – 3:45 p.m.	Networking Break	Assembly Foyer
3:45 – 5:00 p.m.	Concurrent Breakouts	
	Report Writing	Cypress Salon BC
	Tom Sullivan (IN), Renee Kyser (AL) and Mr. Buccola	
	Final Conference	Grand Cypress D
	Mr. Weber, Ms. Zanis and Don Williams (ID)	
	February 27	
6:30 – 8:30 a.m.	Breakfast	Foyer
7:00 – 8:30 a.m.	Hot 'n Cold Beverages (Provided)	Assembly Foyer
7:00 a.m. – 5:00 p.m.	Workshop Registration and Assistance	Assembly Foyer
8:00 a.m.	General Session Recommences	Grand Cypress D
8:00 – 9:45 a.m.	Legal Presentation	
	Clark Snelson (UT)	
	Auditor Safety Presentation	
	Sgt. Steve Brown (FL Highway Patrol)	
9:45 – 10:15 a.m.	Networking Break Sponsored by RSI, Inc.	Assembly Foyer
10:15 a.m. – 12:00 p.m.	Industry Presentations	
	Dual Fuel	
	Alternative Fuels and the Future	
	Mr. Bennion and Robert Pitcher (ATA)	



February 27				
12:00 – 1:30 p.m.	Lunch (On Your Own)			
1:30	General Session Continues	Grand Cypress D		
1:30 – 4:00 p.m.	What's New in IFTA Lonette Turner, IFTA, Inc. CEO/CFO and Mrs. Meise What's New in IRP Tim Adams, IRP, Inc. CEO Town Hall Mr. Hood and Mr. Israel			
4:00 – 5:00 p.m.	Jurisdiction Only Meeting Moderated by Mr. Nicholson and Mr. Madsen Industry Advisory Committee Meeting Sandy Johnson, Committee Chair, NorthStar Fleet Solutions	Grand Cypress D Cypress Salon BC		
February 28				
9:00 – 10:30 a.m.	IFTA and IRP Join Audit Committee Meeting	Broward Room		
10:30 a.m. – 5:00 p.m.	IFTA Audit Committee Meeting	Everglade Room		
10:30 a.m. – 5:00 p.m.	IRP Audit Committee Meeting	Broward Room		



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